

Postvention Protocol Response Group (PPRG)

Activation Group Terms of Reference

Protocol coordinated by



Support After Suicide

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Introduction

Document Purpose

This document outlines the scope, purpose and structure of the Postvention Protocol Response Activation Group. It is designed to be used in conjunction with the Postvention Protocol Response Group (PPRG) Protocol Document.

Background

[Insert details of funding body, coordinating body, and/or history of postvention coordination in the region]

Purpose of the Activation Group

The Postvention Protocol Response Group (PPRG) is a collaborative, multi-agency structure that brings together key organisations to support coordinated suicide postvention across the *[insert region here]*. The PPRG aims to reduce the impacts of suicide on communities and help prevent further suicides through both operational response and broader system-level work.

The PPRG Activation Group meets to gather information surrounding a suicide incident, assess the needs of those impacted and coordinate the delivery of timely, appropriate and effective postvention response.

Operating Principles of the Activation Group

The PPRG Activation Group commits to:

- Supporting the integration and coordination of services to identify and respond to the needs of communities and individuals impacted by suicide incidents.

Role of the Activation Group

The PPRG Activation Group will perform three key roles:

- Share and confirm information surrounding a Suicide Incident, including:
 - Known/emerging impacts on family and community
 - Family wishes on confidentiality and communications
 - Potential connections to other events or deaths
- Identification of impacted individuals and community groups and their needs
- Develop a plan for a coordinated response for impacted individuals and groups

Membership

Membership of the PPRG Activation Group will include a diverse range of stakeholders involved in suicide postvention service delivery in the *[insert region here]*, as well as stakeholders representing priority populations including education, local government, and non-Government organisations.

Organisations should nominate a representative with the appropriate authority and access to information necessary to support decision-making during responses.

LGBTIQA+ services, Aboriginal and Torres Strait Islander services, and organisations representing culturally and linguistically diverse communities will be included where there is a noted impact on the specific communities they represent.

All members are required to:

- a) Attend activation and relevant follow up meetings, or ensure a delegate attends.
- b) Work collaboratively with other agencies and individuals towards common goals.
- c) Maintain confidentiality at all times.
- d) Share relevant information.
- e) Attend Postvention Protocol Response Advisory Group meetings.

Membership Size

The PPRG Activation Group will maintain a membership size that supports safe sharing and confidentiality. The maximum number of members will be capped at *[insert membership cap here]*.

Appointment Terms

Member appointment is up until *[insert date here]*. Organisational membership will be reviewed yearly to ensure there is representation of key services.

Organisations that do not regularly attend meetings will be contacted to discuss their membership.

Organisations that wish to resign from their position can do so with written notice.

Alternative Methods of Engagement

The PPRG Activation Group recognises that engaging diverse perspectives is essential to support informed decision-making when working with diverse or marginalised communities. To support the development of postvention responses for diverse communities, representation from community leaders, sectors, and services beyond the membership of the Activation Group may be invited to participate in Activation Group meetings to share insights and provide guidance.

Roles and Responsibilities

Chair and Secretariat

The Chair is responsible for supporting agenda items, ensuring the meetings run on time, that discussions are productive, and that outcomes or further action required are clarified.

Support After Suicide will provide essential secretariat support for the group, including administrative assistance, coordination of meetings, preparation of relevant materials, and logistical support.

Meetings

Where members have agreed that a FULL or TARGETED Activation is required, meetings will be held within three working days from the notification*. Follow up meetings will be determined by the PPRG Activation Group after each activation group meeting.

Additionally, Activation members will be required to attend the PPRG Advisory Group meetings. When attendance is not possible, a suitable alternate representative from the same organisation may attend.

** Note: In some circumstances where there is particular sensitivity, or challenges in confirming the incident there may be delays in activating. All Activations will occur as early as possible with consideration for these factors.*

Amendments/Variations

The Terms of Reference may be amended, varied, or modified in writing, following consultation and agreement with group members.

Contact & Membership List

ADVISORY GROUP	
Organisation	Contact Details
	Name: Title: Phone: Email:

Jesuit Social Services