

CPD: Mini audit for Clinical Insights

If your report includes 10 or more patients, you're eligible to complete a RACGP-approved mini audit activity and earn **12 CPD hours (6 Measuring Outcomes, 5 Reviewing Performance, and 1 Educational Activity)**.

Follow these steps to complete your mini audit:

STEP 1: Access patient data

To view the list of patients, click on the link in your Clinical Insights report 'Visit POLAR here'.

- The link will take you to a live report in POLAR Explorer where you can see a list of your re-identified patients.

STEP 2: Select 10 patients

Choose 10 patients from the list to review.

- See 'How can I use this information to improve patient care' section of report. For each patient, assess whether care aligns with current clinical guidelines, document any gaps or opportunities for improvement, and note any follow-up actions taken or planned.

STEP 3: Review 10 patients

The [resource hub](#) may support you with patient recalls.

- Find useful information under '*How this information can be used to improve patient care*'.

STEP 4: Submit the RACGP Activity and Evaluation Form

This form is pre-filled and requires some mandatory sections related to the mini-audit activity to be filled in.

- Click [here](#) to select CPD activity by topic
- Scroll down the webpage and Click 'Submit my form' button to access RACGP Activity and Evaluation Form.
- Once submitted, EMPHN will be notified, and 12 hours will be added to your RACGP CPD home.

If you have any questions, contact the EMPHN Clinical Insights team at clinicalinsights@emphn.org.au