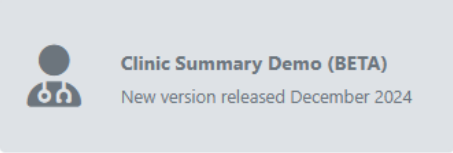
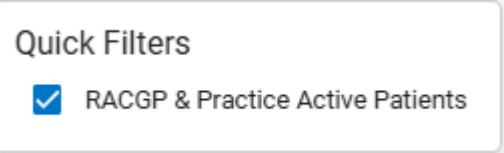
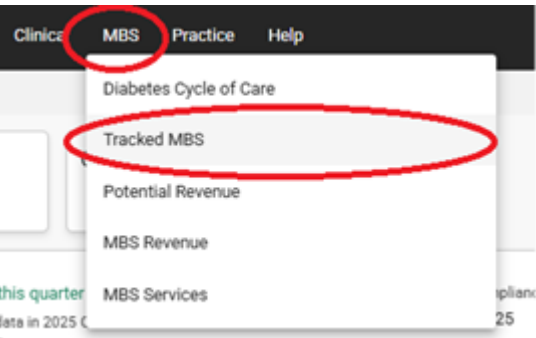
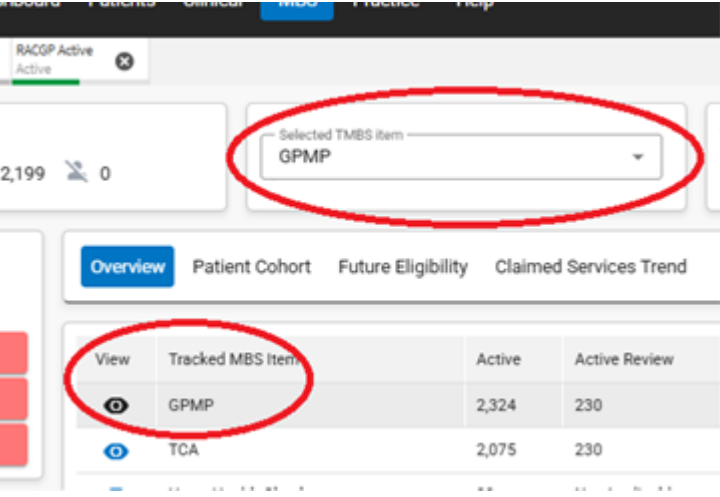


POLAR Walkthrough- Patients eligible for a GPMP or GPMP Review

<p>Step 1 Open POLAR under Reports select the Clinic Summary Report</p>	<p>Polarexplorer.org.au/login</p> 												
<p>Step 2 -Select the Shortcut RACGP & Practice Active Patients</p>													
<p>Step 3 -Select MBS/Tracked MBS</p>													
<p>Step 4 The report will default to opening in the tracked MBS item GPMP</p>	 <table border="1" data-bbox="448 1637 1107 1807"> <thead> <tr> <th>View</th> <th>Tracked MBS Item</th> <th>Active</th> <th>Active Review</th> </tr> </thead> <tbody> <tr> <td></td> <td>GPMP</td> <td>2,324</td> <td>230</td> </tr> <tr> <td></td> <td>TCA</td> <td>2,075</td> <td>230</td> </tr> </tbody> </table>	View	Tracked MBS Item	Active	Active Review		GPMP	2,324	230		TCA	2,075	230
View	Tracked MBS Item	Active	Active Review										
	GPMP	2,324	230										
	TCA	2,075	230										

Step 5

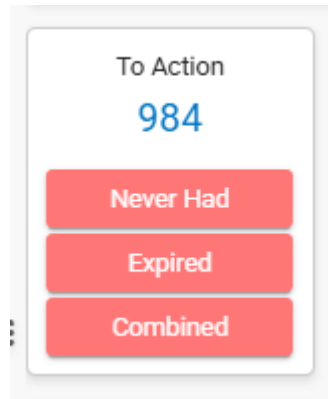
Using the red boxes under the heading To Action, select either:

Never Had- patients that have never had a GPMP billed from your practice.

Expired- patients who have had GPMP in the past but this has now expired.

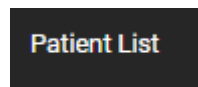
Combined- Both above lists combined.

The table will populate below.



Step 6

-Select Patient List to view patient names



-Select Export Data to export the Patient List to Excel



You can further sort by provider and print if needed

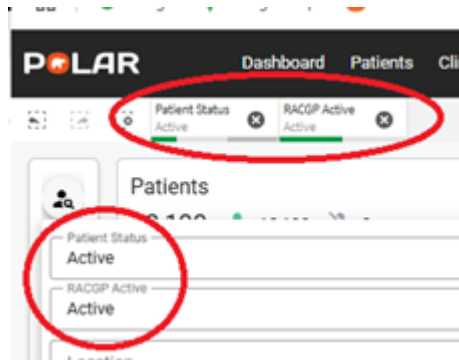
Reviews

POLAR Walkthrough- Patients eligible for a GPMP or GPMP Review

Step 7

To find patients that are eligible for review of their GPMP:

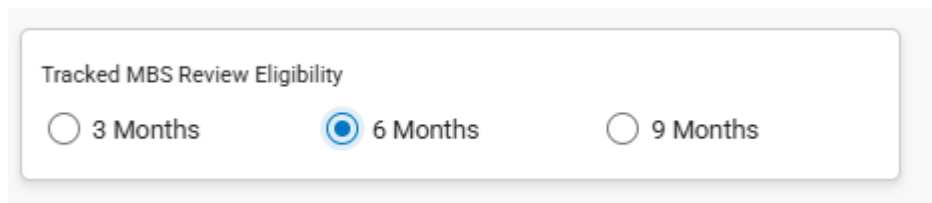
-Remove all filters except Patient Status Active and RACGP Active in the grey ribbon



Step 8

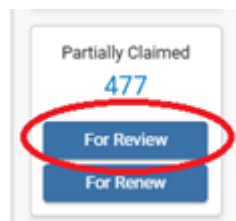
Using the Tracked MBS Review Eligibility:

-Select the frequency option that is relevant for your practice



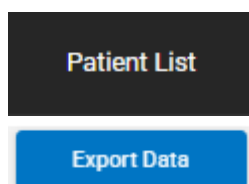
Step 9

-Select the blue For Review under the Partially Claimed heading



-Select patient list to view your list

-Select Export Data to export to Excel and sort as per above.



Where to get help

EMPHN general practice improvement & digital enablement:
digitalhealth@emphn.org.au.