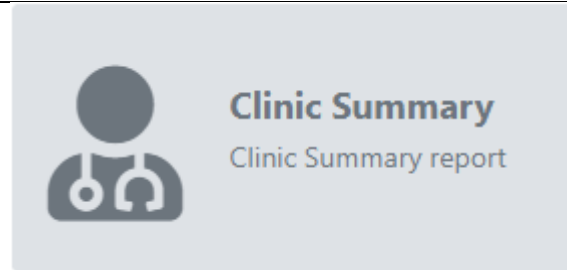## COVID Vaccine Phase 1b Walkthrough (Patients Only)

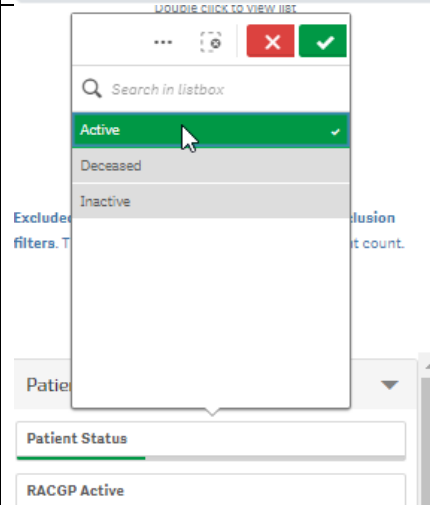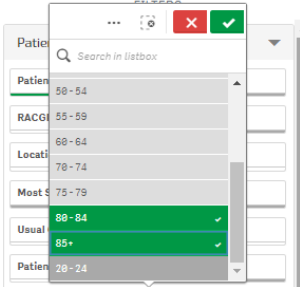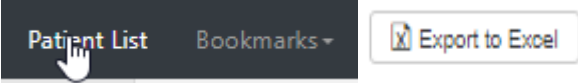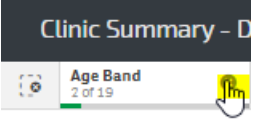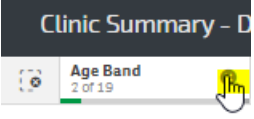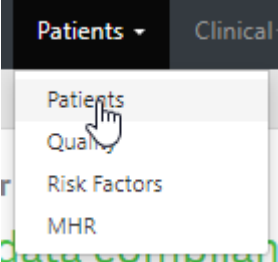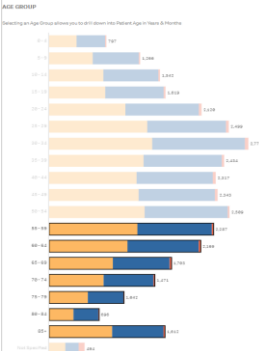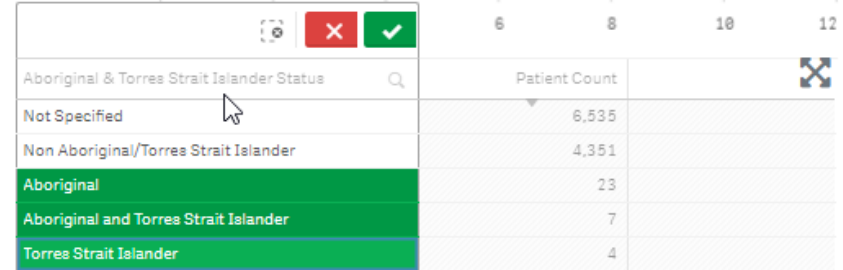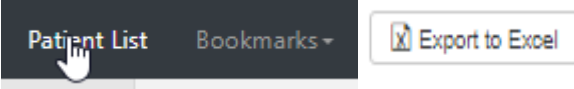|	
Patient Cohort Included: 1. Elderly adults aged 80 years and over 2. Elderly adults 70-79 3. Aboriginal and Torres Strait Islander People >55 *(These cohorts are excluded from this walkthrough as the data is not recorded: Other Healthcare workers, Younger adults with an underlying medical condition (we are trying to get further clarification on what this means) Clinical and high risk workers including defence, police , fire, emergency services and meat processing.)*	
Open POLAR and Select Clinic Summary Report	
Select Patient Status Active filter (You may also wish to use the RACGP Active filter which will filter patients that have been 3 or more times in the last 2 years however in doing this you may eliminate patients that have only attended your practice one or two times in the last 2 years)	

1. Use the patient/age band filter to select 80-84 and 85+	
Go to patient list Export list to excel	
Remove the Age filters	
Repeat for 2. Age cohort 70-79 year olds	
Remove the Age filters	
3. Aboriginal and Torres Strait Islander people over 55 years.	
Go to the Patients page	

Using the Age Group chart to select all age bands above 55 years and confirm the selection	
In the Aboriginal & Torres Strait Islander Status select • Aboriginal • Aboriginal and Torres Strait Islander • Torres Strait Islander	
Go to patient list Export list to excel	
AIR- Reminder once patients have been vaccinated with COVID, Practices must register the encounter through your Medical Software with the Australian Immunisation Register (AIR) Please use the opportunity to upload a Shared Health Summary or an event summary to the My Health Record for your patient. If you need assistance contact digitalhealth@emphn.org.au	