Best Practice eReferral Guide

1. Open the patient record

2. Click on "*View*" and select "*HealthLink Forms*"

3. Click on "*New Form*"

4. Select "*Monash Health Specialist Consulting Clinics*"

5. Select a Specialty

6. Select a Facility and click on "*Continue*"

7. Complete the "*Referral Information*" page
   a. Refer to the Speciality's Referral Guideline via URL if required
   b. Browse and attach consultation notes from BP if appropriate

8. Click and complete the "*Attachment/Reports*" page
   a. Select, browse and attach letters, documents and pathology/imaging reports directly from BP

9. Click and complete the "*Medications, Allergies and Alerts*" page
   a. Long Term/Regular Medications are pre-populated and automatically selected from BP
   b. Past and PRN medications can be browsed and selected under "*Past Relevant Medications*"
   c. Allergies and Alerts are pre-populated and automatically selected from BP

10. Click and complete the "*Medical, Social and Family History*" page
    a. All Patient Histories are pre-populated from BP
    b. Select any or all relevant Patient History

11. Click and review that the "*Patient Information*" page is correct

12. Click and review the "*Referral Information*" page is correct

13. "*Preview*" and "*Submit*" the referral

Best Practice
An evolution in medical software

HealthLink
connecting with care