



Saturday 3 June, 2017

HR in General Practice – Workplace Relations Fundamentals

For practice managers and practice principals

This program provides an overview of the principles and practices of performance management, grievances and disciplinary processes. The focus will be on unlawful discrimination, harassment and bullying, as well as management responsibility to take proactive measures to prevent these situations from occurring in the workplace through a variety of interventions.

Learning Outcomes

During this three hour program participants will gain increased knowledge of:

- Grievance/disciplinary processes
- Workplace bullying, harassment and discrimination
- Motivating staff, getting the best out of your team
- Contracts- list of mandatory terms

Facilitator

Lisa Alcock, Workplace Relations Consultant

Lisa joined the Victorian Chamber of Commerce in 2015, and holds qualifications from Monash University and commenced her Master of Law (Juris Doctor) in 2015.

Lisa has specialised knowledge in the areas of Equal opportunity, anti-discrimination, harassment and/or bullying; Human Resources and Industrial relations.

Event Details

Date: Saturday, 3 June, 2017

Venue: The Manningham Hotel
Clarendon Room
1 Thompsons Rd, Bulleen 3105

Time: 9.00 am to 9.30 am – Registration
9.30 am to 1.00pm – Presentation
1.00 pm – Lunch and networking

Parking: Free venue parking

RSVP: Monday, 29 May

[Register now](#)

Registrations

All registrations must be received by Monday, 29 May. To register click on the 'Register now button above or visit www.emphn.org.au/events

Registration numbers are capped and priority will be given to practice managers/principals working in the Eastern Melbourne PHN catchment.

Due to high demand for this training, there is a limit of 2 staff per practice.

Enquiries: Kate Shirley 9046 0300 or events@emphn.org.au

FOR MORE INFORMATION
18-20 Prospect Street
(PO Box 610) Box Hill, VIC 3218

Phone 9046 0300
www.emphn.org.au

phn
EASTERN MELBOURNE

An Australian Government Initiative