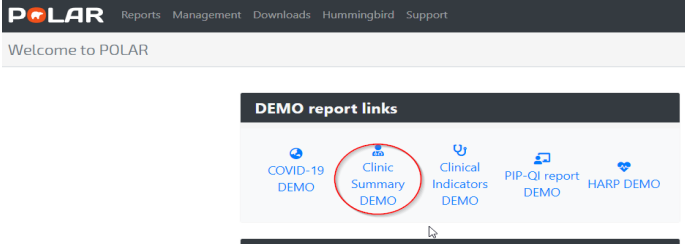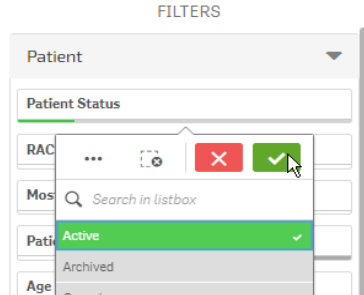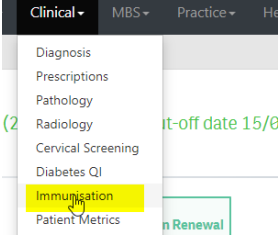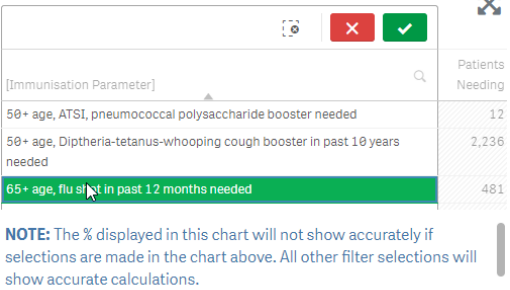|	
Clinical Summary Walkthrough Patients needing Influenza Vaccine **Patient Cohort- Patients who are eligible for a funded Influenza Vaccine**	
Step 1 Open POLAR and select Clinic Summary Report from the dashboard	
Step 2 Apply the following filters Patient Status - Active RACGP-Active	
Step 3 Go to Clinical Immunisation	

Step 4 On the right hand side you will see a table OLDER PATIENTS NEEDING IMMUNISATION Click on the 65+ age flu shot in the past 12 months needed.	
Step 6 Select patient list from the top right hand side then when the patient list has populated export to excel	