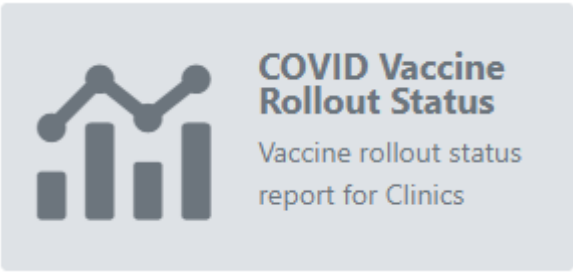


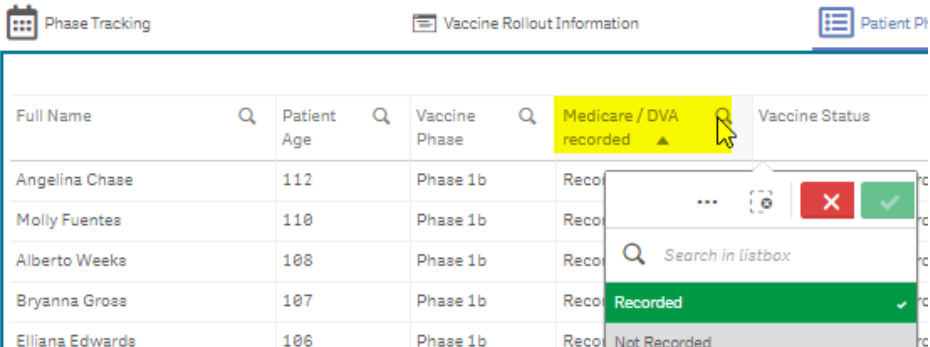
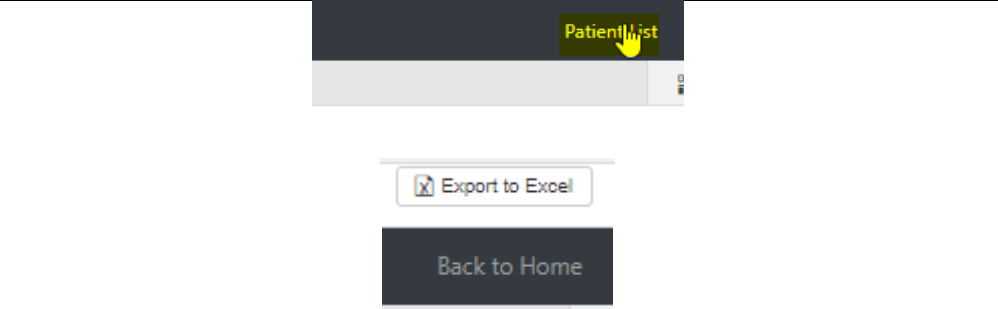


Phase 1b Walkthrough

<p>Open POLAR select Reports then select COVID Vaccine Rollout Status Report</p>	 <p>COVID Vaccine Rollout Status Vaccine rollout status report for Clinics</p>																														
<p>Do not select RACGP Active you may eliminate patients that still need to be vaccinated the report is already filtering by active patients only.</p>																															
<p>From the orange boxes on the left, click the Select Patients in Phase 1b box.</p>	 <p>Select Patients in Phase 1b 18</p>																														
<p>Under the orange boxes there is a heading, Select Number of Vaccinations, with blue boxes enabling the selection of 0, 1, or 2 vaccinations. Select 0 to display the number of patients who have not had a COVID Vaccine. Under the Phase Tracking tab you can see who has had 0, 1 or 2 COVID vaccines given. The filters applied means the page is displaying the number of patients in the phase 1b category who have not had a COVID vaccine.</p>	 <p>Select Number of Vaccinations</p> <p>0 1 2</p>																														
<p>Under the Patient Phase Details tab you will see Medicare/DVA Recorded heading. Click on the magnifying glass to the right of the heading and then Select Recorded from the drop down menu and confirm the filter by</p>	 <p>Phase Tracking Vaccine Rollout Information Patient Phase Details</p> <table border="1"> <thead> <tr> <th>Full Name</th> <th>Patient Age</th> <th>Vaccine Phase</th> <th>Medicare / DVA recorded</th> <th>Vaccine Status</th> </tr> </thead> <tbody> <tr> <td>Angelina Chase</td> <td>112</td> <td>Phase 1b</td> <td>Recorded</td> <td></td> </tr> <tr> <td>Molly Fuentes</td> <td>110</td> <td>Phase 1b</td> <td>Recorded</td> <td></td> </tr> <tr> <td>Alberto Weeks</td> <td>108</td> <td>Phase 1b</td> <td>Recorded</td> <td></td> </tr> <tr> <td>Bryanna Gross</td> <td>107</td> <td>Phase 1b</td> <td>Recorded</td> <td></td> </tr> <tr> <td>Eliana Edwards</td> <td>106</td> <td>Phase 1b</td> <td>Recorded</td> <td></td> </tr> </tbody> </table>	Full Name	Patient Age	Vaccine Phase	Medicare / DVA recorded	Vaccine Status	Angelina Chase	112	Phase 1b	Recorded		Molly Fuentes	110	Phase 1b	Recorded		Alberto Weeks	108	Phase 1b	Recorded		Bryanna Gross	107	Phase 1b	Recorded		Eliana Edwards	106	Phase 1b	Recorded	
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clicking on the Green tick box.

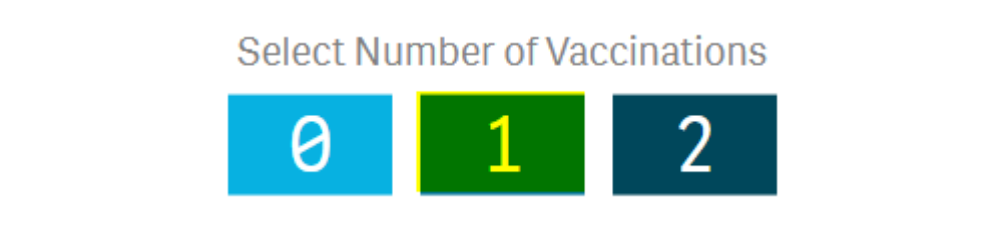
Select Patient list from the top right corner, then export to Excel using the Export to Excel button. To return to the report click Back to Home from the top right corner.



To recall patients that have had the 1st vaccine only
Clear the filters in the grey banner.
Then select Phase 1b again



Under the heading, Select Number of Vaccinations, select the 1 blue box to display the number of patients who have had 1 COVID Vaccine.



Under the Patient Phase Details tab you will see the Vaccine Date 1 heading.
To recall patients that have had 1 vaccine click on the magnifying glass to the right of the heading and then select required dates from the drop down menu.
Confirm the selection by clicking on the Green tick box and go to patient list.

