

## **Bulk Inactivating Patients in Best Practice**

Not in a patient file select Utilities>Search

## 🗶 Bp Premier File Clinical Management Utilities View Setup Help Ctrl+S Search 14 R) Μ 2 Stored prescriptions F9 Prescription lookup Word processor F4 Australian Immunisation Register Deleted clinical data Messages F8 Daily message To do list F6

## Visits

尾 Database sear File Help	ch						
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Setup search:	Demographics Drugs	Conditions	Visits	Immunisations	Cervical screening	Observations	Family/Social
SQL Query:	SELECT *					^	Run query
	WHERE Status Text = 'Active'						Load query
	CREEK BY sumanic, institutio						Save query
						$\sim$	New query
	Include inactive patients	Include deceased patie	ents				

## Seen by (All users) > select dates from & to and tick "NOT" > Click Add > OK

Ŕ	Search for visits							
	Seen by:	All users						
Г	From:	₩ 14/11/2021						
	To:	☑ 14/11/2023 🗐 🕶						
			]					
	Condition							
		OK						





Run Quer	ſy							
File Help								
Setup search: SQL Query:	Demographics Drugs   SELECT * FROM BPS_Patients *   WHERE Status Text = 'Active' *   AND NOT InternalID IN (SELECT Inte ORDER BY sumame, firstname *	Conditions	Visits sitDate >= '202111	Im	munisations isitDate <= '20231	Cervical screening	Observations	Family/Social Ru query Load query Save query New query
	Include inactive patients	Include deceased patients	5					
Name	Address		D.O.B.	Aae	Medicare No.	Medicare expirv	File No.	Home phone

Use the Shift key to highlight all the patient records then go to File>Mark as Inactive

File Help											
Open		1									
Course of the second se											
Save					_					1	
Import		Drugs	Conditions	Visits		Immunisations	Cervical screening	Observations	Family/Social		
Print	F9							^	Run query		
labels tive									Load query	1	
Mail merce	Mail merge SELECT InternalID FROM Visits WHERE VisitDate >= '20211114' AND VisitDate <= '20231114' AND RecordStatus = 1)									1	
Save query											
Add to reminders		•						$\sim$	New query		
Mark as inactive		_									
Class	CHL F4	linclude deceased patients					30 matchir	ng records			
Close	Ctri+F4	J									
Name	Addre	\$\$		D.O.B.	Age	Medicare No.	Medicare expiry	File No.	Home phone	Work phone	Mobile
Abbott, Benjamin James	12 Johr	n St, Albany Creek.	4035	26/01/2003	20 yrs	4133180467 - 3	3 31/12/2007	103	07 50505050		
Abbott, Madeline Jane	12 Johr	n St, Albany Creek.	4035	14/02/1978	45 yrs	4133180467 - 2	2 31/12/2007	102	07 50505050		09789751131
Ackerman, Ashley Francis	71 Billa	bonger Road, Willa	wong. 4110	10/07/1980	43 yrs	4133178947 - 1	1 31/10/2006	7893	07 78945787		087543154564
Ackermann, Maree Aleisha	Ackemann, Maree Aleisha 71 Billabonger Road, Willawong, 4110		wong. 4110	06/08/1981	42 yrs	4133178947 - 2	2 31/10/2006	7894	07 78945787		097897852651
Adams, Felix Alexander	Adams, Felix Alexander 35 Yarrabine Road, Landsborough. 4550		30/12/1928	94 yrs	4133180466 - 1	1 31/01/2005	245	07 23456987			
Ahem, Jason Patrick	Ahem, Jason Patrick 17 Seymore Ave, Bentleigh. 3204		n. 3204	31/05/1977	46 yrs	3500158284 - 3	3 31/03/2007	987	03 49788795		
Ahem, Rhonda Joan 17 Seymour A		mour Ave, Bentleigh	n. 3204	06/06/1938	85 yrs	3500158284 - 2	2 30/06/2008	986	03 49788795		
Aldridge, Alfred Charles Lazy La		akes Nursing Home, 4 King St, Launceston.		7.24/01/1908	115 yrs	5500064971 - 1	1 31/07/2007		03 96781510		
Alfreds, David Charles	481 Sp	ence St, Oxley. 407		19/03/1930	93 yrs	4133180466 - 1	1 30/11/2006	9781	07 48759654		
Alfreds, Gwenda Elizabeth	481 Sp	ence St, Oxley. 407		16/02/1933	90 yrs	4133180466 - 2	2 30/11/2006	9782	07 48759654		
Allen, David Charles	22 Star	Street, Fremantle.	5160	06/10/1960	63 yrs	2234567891 - 1	1 30/09/2004	6749	08 99905050	0845679412	08523138542
Allen, Fay Ellen	8 Grey	St, Fremantle, 6160		12/07/1940	83 yrs	2234567891 - 1	1 30/06/2005	3346	08 99905050		
Allen, Janelle	22 Star	Street, Fremantle, 6	5160	24/01/1965	58 yrs	2234567891 - 1	1 30/09/2004	6750	08 99905050	1300999787	097561238
Allen, Jessica Cate	22 Star	r Street, Fremantle. 6160		08/01/1992	31 yrs	2234567891 - 4	4 30/09/2004	6751	08 99905050		
Allen, Kenneth	8 Grev	St. Fremantle, 6160		10/06/1928	95 yrs	2234567891 - 1	1 30/06/2005	3345	08 99905050		
Allen, Mitchell Owen	22 Star	Street, Fremantle.	5160	15/03/1988	35 yrs	2234567891 - 3	3 30/09/2004	6752	08 99905050		
Amos, Tegan	1/235	Rode Road, Cherms	side, 4032	11/04/1984	39 yrs	3500166361 - 1	1 31/10/2005	154	07 58759456	0789431238	040506080621
Barrett, Frances Ann	23 Gree	aory Street. Wynnur	n. 4178	16/09/1972	51 vrs	2294247001 -	1 31/08/2006	978461	4567 8966	0957841354	0971231312
Bartholomew, Raymond	354 Ma	ain Road, Bridgemar	Downs, 4035	27/11/1928	94 yrs	4133180466 -	1 31/01/2006	789461	07 62576666		
Bishop, Rose	89 Gav	in Street. Rutherford	d. 2320	24/01/1926	97 vrs	2294247003 -	1 31/12/2004	789464	02 42658795		
Brvant, Leonard	32 Lon	elv Lane, Bankstow	n. 2200	06/06/1956	67 yrs	2294260071 -	1 30/09/2006	66604	02 70505050	0270501919	
Costello Kathleen	36 Ree	d Street Bendiao	3552	03/11/1962	61 yrs	3500158281 - 1	2 31/10/2005	789462	03 12345678		
Costello, Terrance	36 Ree	d Street, Bendiao, 3	3552	28/10/1958	65 yrs	3500158281 -	1 //		03 12345678		
Jones Annie	123 Eli	ott St. Newcastle, 2	300	12/05/1982	41 vrs						
Jones Catherine	5/173	Queen Street Bend	iao 3552	10/12/1960	62 vrs	4133180457 - 3	2 11		03 88885695		
Jones Desmond	5/173(	Queen Street, Bend	ign 3552	12/10/1958	65 vrs	4133180457 -	1 //		03 88885695		
Jones Walter	2 Oldha	am Road Kenmore	4069	02/02/1936	87 vrs	3500158282 -	1 //		07 34894564		
Marshal, Elizabeth Jean	15 Albe	art St. St. Peters 506	9	02/11/1948	75 vrs	6500110502 - 3	2 11		08 99905050		
Marshall Sandra	490 Bid	chard St. Kings Cros	s 2011	12/02/1972	51 vrs	5500064971 -	1 //		02 99905050	02 99906178	
Moore Mandy	69 Pad	on Road, Noonaville	4566	11/04/1966	57.00	4122401297	1 //		07 46995241212		

