

POLAR GP Installation Checklist

Site/Practice details			
Key contact		Job title	
Contact number		Contact email	

ICT Provider		Contact person/no.	
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Current Clinic Software

Software combinations	<input type="checkbox"/> Best Practice Clinical & Best Practice Management <input type="checkbox"/> Medical Director Clinical & Medical Director Pracsoft <input type="checkbox"/> Zedmed Clinical & Zedmed Office <input type="checkbox"/> Other, please specify _____	
MEDICAL DIRECTOR	SERVER NAME running MD Server <input type="checkbox"/> _____	
BEST PRACTICE ONLY ICT Provider to setup prior to install	SERVER NAME running BP Server <input type="checkbox"/> _____	BP Database Browser RAW PASSWORD max. 10 alphanumeric <input type="checkbox"/> _____ Important: if unknown, please contact Best Practice Support to reset / create a PASSWORD at least 5 business days prior to the installation appointment
ZEDMED ONLY ICT Provider to setup prior to install	SERVER NAME running Zedmed Server <input type="checkbox"/> _____	Zedmed INTEGRATOR Account Password: <input type="checkbox"/> _____ DIRECTORY where the Superplus file is stored e.g. C:\Zedmed\Superplus <input type="checkbox"/> _____

NOTES

Installation & system requirements

Local administration access available on day	Yes / No
Contact available to provide local administration access	Yes / No
POLAR practice administrator available to provide verification code	Yes / No
Server/Computer name provided:	Yes / No
Server/Computer minimum .net framework 4.6.2 installed (required for POLAR service installation)	Yes / No
Free disk space over 10 GB	Yes / No
Supported browser available (preferably Chrome)	Yes / No
Best Practice/Zedmed password available for installation and contact who will enter password	Yes / No
Has the site/practice been registered in POLAR explorer: https://polarexplorer.org.au	Yes / No

Environmental considerations

Internet speed >= 2.0mps download	Yes / No
Full HD Monitor (1920x1080) available to view reports	Yes / No
Web browser <input type="checkbox"/> Microsoft Edge <input type="checkbox"/> Microsoft IE10 <input type="checkbox"/> Google Chrome <input type="checkbox"/> Apple Safari <input type="checkbox"/> Firefox	Yes / No
POLAR Data Extraction Service installed on a 64 bit operating system	Yes / No